

# Flour Bluff Intermediate School



## Student/Parent Handbook

**2020-2021**

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Corpus Christi, Texas 78418  
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**[www.flourbluffschoools.net](http://www.flourbluffschoools.net)**

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## PRINCIPAL'S MESSAGE

The Flour Bluff Intermediate faculty and staff welcome you to the 2020-2021 school year. We are looking forward to working with you and your child to give the best education possible.

Your child is going through some very critical years right now. This is the time when they are forming habits that will be with them for the rest of their lives. Therefore, it is important that we work together, as a team, to instill positive values and habits that will ensure them a successful future.

The administration and staff will be working with your child not only academically but also socially. **We will be stressing responsibility and good behavior.** In the past, I have had parents ask how they might help their child become more responsible for their education. The following suggestions are offered:

- \*Encourage punctuality to school.
- \*Stress to your child the importance of daily attendance.
- \*Set appointments so your child will not miss academic instruction.
- \*Stress to your child compliance with the campus dress code.
- \*Have your child show you his/her assignment sheet each evening.
- \*Be sure your child is keeping up with his/her homework.
- \*Monitor your child's homework.
- \*Have your child read to you daily.
- \*Establish a routine so that homework, permission slips, etc. are not forgotten.
- \*If your child has a discipline problem you wish to know more about, please do not hesitate to contact us.
- \*If your child is having any problems you feel need to be addressed in a conference,  
please call the school counselor or teacher to schedule a meeting.

Thank you for allowing us to play an important role in your child's life. Together we can give our leaders of tomorrow (your children) the best education possible. We are here to serve this community. Please do not hesitate to contact us if we can be of further assistance to you.

Respectfully yours,

**Sal Alvarado**

Sal Alvarado, Flour Bluff Intermediate Principal

## **FLOUR BLUFF INTERMEDIATE DISTRICT VISION, MISSION, AND GOALS**

### **Vision:**

“Every student is worth my best.”

### **Mission:**

The Flour Bluff Intermediate, in agreement with the district and in partnership with the community, has high expectations for all students and is committed to:

- Building a solid foundation for college, career and lifelong success through academic, extracurricular and special programs.
- Providing a safe, caring, effective learning environment that promotes healthy, productive lifestyles.
- Developing character that fosters responsible citizenship and leadership.
- Enhancing our relationship with the community while providing fiscal responsibility.
- Supporting effective educational innovation.

### **Goals:**

Flour Bluff Intermediate, in agreement with the district will:

1. Empower students to be creative, independent, analytical thinkers and lifelong learners who exercise a strong work ethic, resulting in exemplary performance.
2. Provide all students, faculty, staff and community members the opportunity to maximize their potential in a safe, healthy, supportive learning environment.
3. Create a culture of excellence to attract and maintain a highly qualified, motivated faculty and staff.
4. Engage parents as active partners in developing well-rounded students who are strong leaders and responsible citizens.
5. Partner with industry and community in a mutually beneficial manner to enhance our students' educational experiences and opportunities.
6. Continue to be a good steward of the community's financial resources and explore new opportunities for organizational efficiency and effectiveness.

## PHONE DIRECTORY FOR INTERMEDIATE CAMPUS

Phone 694-9400

Dr. Sal Alvarado	Principal	9495
Tamara Blair	Curriculum Supervisor	9494
Melissa Taylor	Assistant Principal	9492
Staci Cade	Assistant Principal	9498
Judy Saintignan	Principal's Secretary	9495
Leticia Day	Registrar/Attendance	9481
Andie Rodriguez	Receptionist	9493
Brian Scholz	Counselor	9452
Janice Knezek	Librarian	9462
Dawn Evans	Healthcare Nurse	9467

### IMPORTANT INFORMATION FOR PARENTS

As a parent of a Flour Bluff Intermediate student you can expect various forms of communication regarding your child's progress which may include the following: table of contents in the organizational binder, e-mails, progress reports, report cards, letters, phone calls, and conferences. The Flour Bluff Intermediate School Student Handbook includes information on topics of particular interest to you as a parent, such as:

- School events and school-related groups that would welcome your attendance or participation;
- Information you may request about your child's teacher and any instructional paraprofessional who works with your child in the Title I program;
- Your child's grades and progress reports;
- State and local testing and promotion requirements;
- Records pertaining to your child and your right, under certain circumstances, to consent or deny their release;
- Conferences with your child's teacher; and
- Procedures to follow if you have a concern that isn't resolved by a conference.

### ATTENDANCE AND TARDIES

Regular school attendance is essential for the student to make the most of his or her education—to benefit from teacher-led activities, to build each day's learning on that of the previous day, and to grow as an individual. Absences from class may result in serious disruption of a student's mastery of the instructional materials; therefore, the student and parent should make every effort to avoid unnecessary absences. Attendance is taken every class period. Students that are picked up early or brought to school more than ten minutes late will be counted absent for the class periods that are missed.

Students arriving within the first ten minutes of class will be counted as tardy. Students who have excessive tardies may be subject to a school consequence to makeup time missed.

### Failure to Comply with Compulsory Attendance (Truancy)

School employees must investigate and report violations of the state compulsory attendance law. A student absent without permission from school; from any class; from required special programs, such as additional special instruction (termed "accelerated instruction" by the state) assigned by a grade placement committee and basic skills for fifth graders; or from required tutorials will be considered in violation of the compulsory attendance law and subject to disciplinary action.

A court of law may also impose penalties against both the student and his or her parents if a school-aged student is deliberately not attending school. A complaint against the parent may be filed in the court if the student:

- Is absent from school ten or more days or parts of days within a six-month period in the same school year, or
- Is absent three or more days or parts of days within a four-week period.

Parents must provide written documentation regarding the reason for the student's absence within 3 days of the absence. When a student's absence for personal illness exceeds four consecutive days, the student shall present a statement from a physician or health clinic verifying the illness or condition that caused the student's extended absence from school. If the student has established a questionable pattern of absences, the attendance committee may also require a physician's or clinic's statement of illness after a single day's absence as a condition of classifying the absence as one for which there are extenuating circumstances. The campus principal will review and determine if the absence is excused or unexcused per board policy. [See FEC (LOCAL)]

The law requires specific notice to parents if their child has unexcused absences for three days or parts of days within a four-week period. This notice must:

- Inform the parents of their duty to monitor and require their child's attendance at school;
- Advise them of the possibility of prosecution for contributing to nonattendance;  
Request a conference between the parents and school officials to discuss the absences; [See Policy FEA]

A court of law may also impose penalties against both the student and his or her parents, if a school-aged student is deliberately not attending school. For a student younger than 12 years of age, the student's parent could be charged with a criminal offense based on the student's failure to attend school. If a student age 12 through age 17 violates the compulsory attendance law, both the parent and student could be charged with a criminal offense. [See policy FEA (LEGAL)]

### Perfect Attendance

In order to be eligible for the Perfect Attendance All Year award, **students must attend school every period of the day.** We take attendance every class period. Students must be present every period or the student will be counted absent. Students not present when attendance is taken, because of a doctor's appointment, **will not** be counted absent if they attend school that day **and have a note from the doctor documenting the appointment.**



## **BULLYING PREVENTION AND INTERVENTION**

Bullying occurs when a student or group of students directs written or verbal expressions or physical conduct against another student and the behavior results in harm to the student or the student's property, places a student in fear of harm to himself or his property, or is so severe, persistent, or pervasive that it creates an intimidating, threatening or abusive educational environment.

The board has established policies and procedures to prohibit bullying and to respond to reports of bullying. [See Student Code of Conduct]. The Intermediate provides educational guidance activities to teach expectations and ways to handle concerns.

## **BUS TRANSPORTATION**

Riding the school bus is a privilege. Students are expected to follow the rules to ensure the safety of all children on the bus. Bus drivers are authorized to assign seats. A student may lose the privilege of riding the bus as a consequence of misconduct. Bus conduct reports are sent from the transportation department to the principal's office where appropriate action may be taken and parents will be notified. The Student Code of Conduct applies on the bus and at bus pick-up/drop-off areas. Animals or balloons are not allowed on the bus for safety reasons.

Bus routes and any subsequent changes are posted at the school. Further information may be obtained by calling the transportation department at 361-694-9704.

Transportation for students with disabilities will be made in accordance with the provisions of the student's Individual Education Plan (IEP) for students considered disabled under IDEA or Section 504.

## **BUS TRANSPORTATION CHANGES**

Transportation changes need to be written and signed by the parent or guardian. No child will be issued a pass to ride another bus unless we have a written parent request stating the date and the reason for the request. In some instances, we may call the parent to verify the request.

## **BEHAVIOR EXPECTATIONS**

Positive Behavior Intervention and Support Initiative (PBIS) is a system for behavior management. Efforts have been focused on ensuring that our school has effective and efficient systems in place surrounding the behavior of students. It involves teaching and promoting the desired behavior of students and how to effectively address inappropriate student behavior.

Through using this system, we hope to decrease behavioral problems by reinforcing positive interactions, create a positive school climate for both the students and teachers, and increase academic achievement. PBIS is a system in which collaboration between home and school helps to achieve overall student success presently and in the future.

### **SUPER HORNETS:**

- **Are Respectful**
- **Are Responsible**
- **Are Reliable**

### Teacher Interventions

Intermediate teachers will take the necessary steps to maintain order and promote student learning in the classroom. Possible teacher interventions include the following:

*Verbal warnings*

*Conference with student*

*Parent conference*

*Conference with administrator*

*Time out*

*Phone call to parent*

*Conference with counselor*

*Office discipline referral*

Each teacher will keep a log outlining behavioral problems and interventions attempted for each student. Teachers implement weekly incentives to encourage positive behavior.

### Super Hornet Tickets

“Super Hornet” drawings are held on a regular basis throughout the school year. This initiative allows students to earn a “Super Hornet” ticket when they are recognized for a particular action or behavior that exemplifies one or more of three expectations:

- Respectful
- Responsible
- Reliable

The above expectations should lend themselves to an organized and positive instructional setting.

### Stinger Club

Flour Bluff Intermediate has developed a behavioral management system that is designed to encourage appropriate behavior in school and create a positive environment for students and staff. The program, entitled “**Stinger Club**” is a collaborative effort between teachers, administrators, parents, and students. Students who choose to exhibit academic and behavioral responsibility throughout each six-week period will be eligible for the Stinger Club activity at the end of that six-week period.

Requirements of maintaining membership in the Stinger Club include both behavioral and academic responsibility. Our goal is two-fold: 1) to encourage appropriate behavior while firmly communicating that disruptive and/or inappropriate behavior will **not** be tolerated; 2) to reward students who have met their academic obligations and to instill in them the idea that incomplete **work** is not an option. Any of the following incidences will result in the loss of Stinger Club eligibility for the current six-week period.

### Student Behavior Responsibility per Six Weeks

- Six disciplinary entries in the Positive Behavior Tracking Sheet from any one teacher
- More than twelve disciplinary entries total from all classes
- Office discipline referral
- ISS placement (In-School Suspension)

Students who do not respond to classroom/campus rules may be placed on a behavioral plan, which will be a collaborative effort of the student, teachers, parents, and administration.

Students committing major behavioral offenses will be sent to the office immediately.

### Student Academic Responsibility per Six Weeks

- No more than three late assignments in any one subject
- No zeros in any one subject.

## CAFETERIA

### Breakfast

The Flour Bluff ISD Child Nutrition Department will continue to offer a complimentary breakfast for 5<sup>th</sup> and 6<sup>th</sup> grade students before school from 7:00 AM – 7:50 AM in the Cafeteria. The two-week cycle breakfast menu can be accessed on our district website.

### Cafeteria Services/Charge Policy

The District participates in the National School Lunch Program and offers students nutritionally balanced lunches daily. **Breakfast is free and lunch costs \$2.55 for students and \$3.50 for adults.** Free and reduced-price lunches are available based on financial need and must be applied for annually. Information about a student's participation is confidential. Please ask for a free and reduced lunch application at the campus.

## *School Nutrition Department* **2020-2021 Charge Policy**

Students in Grades Pre-K - K may charge a maximum of 7 days of Lunch meals  
Students in Grades 1-4 may charge a maximum of 7 days of Lunch meals  
Students in Grades 5-6 may charge a maximum of 7 days of Lunch meals  
Students in Grades 7-12 may charge a maximum of 5 days of Breakfast/Lunch meals

An automated system call out is made on Mondays, Wednesdays, & Thursdays for students who fall below a credit balance of \$2.00 and for students who have a negative balance. If parents/guardians have a financial issue, please call 361-694-9022. Prepayments can be made at [www.myschoolbucks.com](http://www.myschoolbucks.com). There is also an app called "My School Bucks" available for download on your smart phone.

Applying for the Free and Reduced program is allowable at any time of the year should your financial situation change. You may apply online or call 361-694-9022 for an application to be mailed to you or any campus should have an application available. The application is processed the day it is received in the Central Kitchen if all the information is complete.

A "Courtesy" meal may be provided to students after the maximum number of charges have been accumulated. Students are not charged for this "Courtesy" meal.

The Head Cashier in the Central Kitchen notifies parents when a courtesy meal has been given to a student. It remains the responsibility of the student and parents to send money to school for meals.

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where applicable, political beliefs, marital status, familial or parental status, sexual orientation, or all or part of an individual's income is derived from any public assistance program, or protected genetic information in employment or in any program or activity conducted or funded by the Department. (Not all prohibited bases will apply to all programs and/or employment activities.)

If you wish to file a Civil Rights program complaint of discrimination, complete the [USDA Program Discrimination Complaint Form](#), found online at [http://www.ascr.usda.gov/complaint\\_filing\\_cust.html](http://www.ascr.usda.gov/complaint_filing_cust.html), or at any USDA office, or call (866) 632-9992 to request the form. You may also write a letter containing all the information requested in the form. Send your completed complaint form or letter to us by mail at U.S. Department of Agriculture, Director, Office of Adjudication, 1400 Independence Avenue, S.W., Washington, D.C. 20250-9410, by fax (202) 690-7442 or email at [program.intake@usda.gov](mailto:program.intake@usda.gov). Individuals who are deaf, hard of hearing or have speech disabilities may contact USDA through the Federal Relay Service at (800) 877-8339; or (800) 845-6136 (Spanish). USDA is an equal opportunity provider and employer.

### Campus Lunch Schedule

5<sup>th</sup> and 6<sup>th</sup> grade scheduled lunch times will be from 10:50 – 12:55 (30-minute intervals).

Parents/Guardians when bringing lunches to students only bring food for your child, not other students.

## **CLASS STRUCTURE**

### Academics

The Intermediate has a schedule of 90 minute classes for Language Arts, Math, Science, Social Studies, as well as 45 minutes for Physical Education and 45 minutes Elective classes every day.

### Brain Breaks

Fifteen minute Brain Breaks will be scheduled throughout the day.

### Fine Arts

The 5<sup>th</sup>-grade elective program consists of a semester of Technology and a semester of the Kaleidoscope I program. The 6<sup>th</sup>- grade elective program consists of Choir, Band, Kaleidoscope II, and Art/Oceans. Music electives are for the entire school year, while the Art/Oceans program is a semester each.

### Physical Education

All students are required to participate in physical education classes daily. A parental note is required if a student is unable to participate in physical activity for up to 3 consecutive days. A note from a physician is required for a student to be excused from physical activity for more than 3 days.

Students are required to:

- Wear athletic shoes with shoelaces (*no boots, dock shoes or boat shoes, example: Sperry's*)
- Long hair must be pulled back into a ponytail
- Exhibit good sportsmanship and positive behavior
- Participate daily

## **COMPUTER/TECHNOLOGY RESOURCES**

To prepare students for an increasingly technological society, the District has made a substantial investment in technology for instructional purposes. Use of these resources is restricted to students working under a teacher's supervision and for approved purposes only.

Students and their parents will be asked to sign a user agreement (in the district handbook) regarding use of these resources; violations of this agreement may result in withdrawal of privileges and other disciplinary action.

**Students and their parents should be aware that electronic communications (including e-mail) using district computers are not private and are monitored by district staff.**

## **CONDUCT**

### *Applicability of School Rules*

As required by law, the District has developed and adopted a Student Code of Conduct that prohibits certain behaviors and establishes standards of acceptable behavior both on and off campus and consequences for violation of the standards. Students need to be familiar with the standards set out in the Student Code of Conduct, as well as campus and classroom rules. To achieve the best possible learning environment for all students, the Student Code of Conduct and other campus rules of behavior will apply whenever the interest of the District is involved, on or off school grounds, in conjunction with or independent of classes and school-sponsored activities. The District has disciplinary authority over a student in accordance with the Student Code of Conduct.

## **CONFERENCES**

If you wish to schedule a conference with your child's teacher, please do so by calling or e-mailing the teacher. You may also e-mail or call the Intermediate counselor at 694-9452. The teacher or counselor will contact you to set up a conference.

## **CONFISCATED ITEMS**

Students are discouraged from bringing valuable items to school. If an item should be confiscated, it will be kept in the office. It may be reclaimed by a parent up to two weeks after school ends. After that time, the item will be disposed of or given to charity. The district is not responsible for lost, misplaced or stolen items.

## **COUNSELING SERVICES**

The Intermediate counselor assists students to exercise their ability to resolve conflicts and make the best decision possible. The counselor will go into the classrooms presenting lessons on topics such as bullying prevention, goal-setting, internet safety, anger management and many other crucial aspects of a balanced counseling curriculum. The counselor also provides a range of services including:

- Individual counseling
- Peer mediation
- Small group counseling sessions
- Parent consultation
- Pre-registration procedures
- Assessment

## DRESS CODE

### Flour Bluff Independent School District Dress Code

The District's dress code is established to teach grooming and hygiene, prevent disruption, and minimize safety hazards. Dressing and grooming standards are considered an essential part of the educational process. All students are expected to dress and groom themselves neatly in clothing suitable for school activities.

The school has the right to ask a student to change his/her dress or personal grooming habits if it is deemed inappropriate or disruptive to the educational environment. Repeat violations of the dress and grooming code shall be considered defiance of authority and may result in disciplinary action as described in the Student Code of Conduct. Administrators will make the final determination as to what constitutes appropriate attire. Parents who have difficulty providing clothing or shoes for their children should contact the campus counselor for assistance.

Standardized Dress Code Guidelines apply for Elementary, Intermediate and Junior High School students in addition to the FBISD Dress Code. SDGC has additional requirements to the FBISD Dress Code, which are communicated in the SDGC Student/Parent Handbook. Extracurricular activities may require special dress requirements. The sponsor or coach shall make these decisions.

Exceptions and additional requirements to the dress code may be made in supervised physical activities, some extracurricular activities, or school-sponsored events as determined by the principal. Medical exceptions shall be made upon certification from the family physician of the student.

**The Student Code of Conduct** contains the District Dress Code and each campus' dress code additions. The dress code is also found in each campus handbook and on the district website at [www.flourbluffschoos.net](http://www.flourbluffschoos.net).

The following expectations are required of all students in the district:

- All clothing must fit and be worn properly. -
- All clothing must be appropriate for school.
- Revealing or tight-fitting materials/apparel are not appropriate.
- Garments may not have oversized pockets.
- Clothing are to be free of holes or frays.
- School-provided, athletics-issued garments are to be worn only during the designated athletic activities.
- All articles/layers of clothing together must meet the dress code requirements. No coats will be allowed to cover inappropriate dress.
- Hornet spirit apparel must be school or school organization related.
- Pajamas are not allowed.
- Beachwear is not allowed (casual playwear and sandals with backstraps are permissible for grades PK-2).
- Clothing must be in contrasting colors (Example: No black on black, red on red, blue on blue, camouflage on camouflage, etc.)
- The midriff may not be visible, even when hands are raised above the head.
- Undergarments must not be visible.

### **Pants/Shorts/Slacks/Skirts/Jeans/Denim/Dresses**

- Jeans/denim, slacks, pants, shorts, and skorts/skirts/dresses must be appropriately sized for the individual and may not be oversized or undersized in whole or part.
- Items must be properly sized, fitted, and worn so as not to expose the midriff, other body parts or undergarments.
- Tights may be worn under another garment that meets the dress code.
- Must be standard jeans/denim/pants/slacks/shorts/skirts/dresses. Clothing must be no shorter than a dollar bill's width (2 ¾ inches) above the kneecap.
  - (Dollar bill's width does not apply at grades PK-3, Principal discretion).
- At grades PK-6, girls are strongly encouraged to wear shorts/tights/leggings under dresses, due to involvement in physical activities.

### **Shirts/Tops/Sweaters/Jackets/Coats**

- No low cut fronts, cutouts or cleavage showing.
- The following items of clothing are not appropriate for school wear, if worn alone:
  - Muscle shirts
  - Tank tops (may be worn with other layers, if the other layers meet dress code)
  - Backless, see-through, short, bare-midriff, cut-out tops and/or strapless attire
  - Tops with thin shoulder straps (may be worn with other layers, if the other layers meet dress code)
- Shoulder straps of shirts/tops/dresses must be at least the width of a dollar bill at grades 3-12.
- No trench coats/oversized jackets/coats are permitted.

### **Hair**

- Male students will be clean-shaven.
- Hair must be clean, trimmed and kept out of the eyes.
- Sideburns may not be longer than the bottom of the ear.
- No arrangements that are distracting in the educational environment:
  - Designs (such as mohawks, rat tails, words, symbols, etc.)
  - Styles

### **Symbols**

- Any article of clothing that displays illegal activities, alcohol or drug slogans or other suggestive or inappropriate designs, including, but not limited to, those that promote (suggest) sex, violence, or anti-social behavior or do not promote positive behavioral expectations will not be allowed.

### **Accessories**

- Beads, earrings, armbands, wristbands, or other items, which symbolize anti-social group membership will not be worn. This includes spiked rings, other spiked jewelry, wallet chains, or gang related jewelry.
- Head coverings - (for example, hats, caps, hoods, etc.) will not be worn or displayed at any time on campus during the school day unless the student is participating in a school-sponsored outdoor activity. **When permitted, hats must be appropriately sized and will not be worn sideways or backwards.**
- Oversized necklaces will not be permitted (i.e., dog chains, large chains).
- Bandannas are not allowed.
- Jewelry on teeth or in the mouth are **not** permitted.

### **Shoes**

- Shoes or sandals must be worn at all times.
- All shoes must fit appropriately (securely and appropriately fastened).
- Closed-toe and closed-heel shoes are strongly encouraged at grades PK-6, due to safety and outdoor activities.
- At grades PK-8, strapless, open-heeled sandals/shoes are **not** allowed.
- Platform, high heel or stacked sole shoes more than one inch high are not permitted at grades PK-4.
- It is beneficial for the students to wear tennis shoes or sports shoes to activities such as P.E./Athletics or recess.
- Steel toe shoes/boots are not allowed.
- Shoes with wheels connected are not permitted.
- Bedroom slippers are not allowed.

### **Body Markings/Tattoos/Earrings/Piercings/Make-Up**

- Students will not be allowed to display tattoos while in school dress (must be covered at all times).
- Earrings are not allowed to be worn by boys in grades PK-4.
- Earrings and studs may be worn **only** in the ear.
- No other body piercing is permitted.
- Make-up must not be distracting in color, design and style.
- Writing/marking on any visible part of the body is not acceptable.
-

### **Identification Badges**

The student is to wear his/her school identification badge in front and above or at the waist (junior high and high school).

***The campus principal has the final authority to determine whether a student's dress is within requirements of the District and campus dress codes.***

The principal's judgment will determine whether any items of dress, mentioned or not mentioned in the District or a campus dress code, will be considered inappropriate school attire.

***In addition to the District Dress Code, the following campuses have requirements.***

***ALL STUDENTS MUST ABIDE BY THE CAMPUS AND DISTRICT DRESS CODE GUIDELINES.***

### **Standardized Dress Requirements at Elementary, Intermediate and Junior High**

In an effort to teach expectations for dress at ages where students generally begin selecting their own clothing and where students tend to mature physically, a standardized dress code has been implemented for grades 3-8.

**All clothing must be in solid colors.**

### **Pants/Shorts/Slacks/Jeans/Denim/Skirts/Dresses/Skorts**

- Students can only wear plain, solid colored jeans/denim, slacks, pants, walking shorts, or skirts/skorts/dresses. Jeans/denim/pants/slacks/shorts/skirts/skorts/dresses must be standard-style.
- Shorts may have a solid color stripe on the side seam.
- Overalls are not permitted.
- Sweatpants are not permitted.
- No distracting embellishments or stitching.

### **Shirts**

Shirts may be short or long-sleeved.

There are three (3) styles of acceptable shirts: All shirts must be appropriately buttoned/closed.

1. Collared, buttoned **or snap-up** polo-style shirt
  - *Polo shirts no longer than where the wrist of the student falls, when arms are hanging down at the side, will be permitted.*
2. Button-up **or snap-up**, oxford-style shirt
3. Flour Bluff I.S.D. spirit t-shirt

Zippers or sleeveless shirts are **NOT** permitted.

Solid-colored shirts may be worn under the required shirts.

May **NOT** have pictures, graphics, insignias, logos, stripes or designer logos/emblems larger than one inch visible on shirt, collar or sleeve.

Collarless sweatshirts are permitted



## **EARLY REMOVAL OF STUDENTS**

Occasionally, parents or guardians find it necessary to check out students during the day. The office staff checks the child's enrollment card to verify which adults have permission to take the child. **Everyone must show proper identification to check the child out of school. If there is a court order denying or granting visitation privileges, that documentation MUST be a part of the child's permanent record. A student will not be released to anyone that is not listed on his/her enrollment emergency card or an order of the law.**

Every time your child is taken out of school early, he or she misses valuable learning time. If your child must leave school early on a regular basis for some type of medical condition, please see a campus administrator. Documentation from a doctor will be required.

## **ELECTRONIC DEVICES**

For safety purposes, the district permits students to possess personal mobile telephones; however, these devices must be powered down and placed in lockers during the instructional day. A student must have approval to possess other telecommunication devices such as netbooks, laptops, tablets, or other portable computers.

The use of mobile telephones or any device capable of capturing images is strictly prohibited while at school, school-related or school-sponsored events, and while riding in district transportation.

If a student is found to be in possession of any electronic device not permitted by the campus, the device will be confiscated and a fee of \$15.00 may be assessed. A parent will be responsible for the fee and the device.

## **EXTRACURRICULAR ACTIVITIES, CLUBS, AND ORGANIZATIONS**

Participation in school and school-related activities is an excellent way for a student to develop talents, receive individual recognition, and build strong friendships with other students. Participation is a privilege, not a right.

Eligibility for participation in many of these activities is governed by state law as well as rules of the University Interscholastic League (UIL)—a statewide association overseeing inter-district competition.

Any student that is placed in ISS on the day of an activity or event will not be allowed to participate in that school sponsored activity or event.

## **FIELD TRIPS**

Periodically, students will be going on field trips with their class or grade level. **Students who do not have signed permission slips will not be allowed to go.** The field trip permission form is provided at registration. Trip information sheets are sent home with specific details as the time of the trip approaches. Permission slips are a necessary protection for the school and provide valuable information about your child in the event of an accident or problem. **VERBAL PERMISSION OVER THE PHONE WILL NOT BE ACCEPTED AS PERMISSION TO ATTEND THE EVENT.**

## **GRADING POLICIES**

### *Student Progress Reports and Report Cards*

Student progress reports are to be given to all students every three weeks. They are to be handed to the students on Thursday of the fourth week of the six weeks, unless otherwise notified. A minimum of twelve numeric grades will be taken in ELA, Science, Math, and Social Studies every six-week grading period consisting of daily assignments, projects, quizzes, tests, etc. Alternative assignments are used at the teacher's discretion based on a student's needs. Report cards will be given to students during the week following the end of the six weeks (with the exception of the last six weeks), unless otherwise notified.

### *Promotion and Retention Standards*

Promotion to the next grade level shall be based on attaining the following:

- An overall average of 70 or above for all subject areas, which shall be derived by averaging the final score for Language Arts (Reading, Language Arts, Spelling), Mathematics, Science and Social Studies;
- An overall average of 70 or above specifically in Language Arts and Mathematics

*Re-teaching/Reassessing* - Tutoring is offered up to 5 days per week for re-teaching and reinforcement.

In addition, 5th grade students will be required to pass the STAAR (State of Texas Assessments of Academic Readiness) Mathematics and Reading sections as a requirement for promotion.

## **HOMEWORK & LATE WORK POLICY**

### *Homework:*

Homework may be assigned to students at the teachers' discretion.

1. Homework is to be graded and returned to the student.
2. Homework may be coordinated with other teachers who have the same student.

### *Late Work: (Not due to absences)*

Incomplete daily work and homework assignments are due at the beginning of the next regularly scheduled class meeting. If not turned in at this time, they are considered late.

- The student will receive credit for a late paper, with the highest possible score to be a 70, provided the assignment is turned in no more than five school days late.

### *Late Work: (Due to absences)*

Students who are absent from school will be given the opportunity to make-up the work missed.

1. The student is expected to ask all teachers for make-up assignments.
2. The student will be given one day of attendance to complete work missed for each day of absence. Assignments that are not made up will be reflected in the student's grade. Each student is responsible for seeing that make-up work is completed.
3. Extenuating circumstances will be considered.

### Redos:

If a student receives a failing grade on an assignment, the student may be given the opportunity to redo the assignment at the teachers' discretion. The teacher may ask the student to correct the original assignment or give the student an alternate but equivalent assignment to complete. The maximum grade a student may receive on a redo assignment is a 70.

### Student Responsibilities:

1. Ask for clear instructions whenever the assignment is not fully understood.
2. Write the assignment and the due date in their agenda.
  - a. The agenda is a good way for the parent to keep up with progress and to see what work the child should be completing.

## **HONOR ROLL STANDARDS**

“A” Honor Roll - We will present an “A” Honor Roll certificate to those students who achieved straight “A” report cards for the year. (Through the 5<sup>th</sup> six weeks grading period).

“A/B” Honor Roll - We will present an “A/B” Honor Roll certificate to those students who achieved straight “A/B” report cards for the year. (Through the 5<sup>th</sup> six weeks grading period).

## **LIBRARY**

The library is a learning laboratory with books, computers, magazines, and other material available for classroom assignments, projects, and reading or listening pleasure. The library is open for student use during the school day with a teacher permit. In addition, teachers take students to the library on a routine basis.

## **LOCKS**

The school provides combination locks for students who have been issued lockers. The student is responsible for the lock and the cost will be \$5.00 if the lock is lost or broken. No student will be issued a new lock until the \$5.00 has been paid for the lost or broken one. Students are not allowed to bring their own locks to school. Students will not be allowed to use lockers without a school lock.

## **LOST AND FOUND**

Lost and found items are turned into the office or gym. If a student is missing an item, he/she will need to go by the office or gym to claim the item. Items not reclaimed within two weeks after school ends will be disposed of or given to charity. The district is not responsible for lost, stolen, or misplaced items.

## **MESSAGES FOR STUDENTS AND TEACHERS**

If you need to get a message to your child, please call as soon as possible to enable us to have it ready to be delivered by office personnel **at 10:00 a.m. or 2:00 p.m.** The message will not be delivered immediately unless it is an emergency. Interrupting the classroom during instruction is

kept to a minimum. Please call the school **before 2:00 p.m.** to help insure your child receives the message.

## **OFFICE TELEPHONES**

The teachers have access to telephones throughout the school. If your child requests to call home for any reason, it will be up to the teacher to decide if it is something that can wait or if they should take care of it immediately. Office telephones are for office use.

## **RELEASE OF STUDENTS FROM SCHOOL**

Because class time is important, doctor's appointments should be scheduled, if possible, at times when the student will not miss instructional time. A student who becomes ill during the school day should, with the teacher's permission, report to the school nurse. The nurse will decide whether or not the student should be sent home and will notify the student's parent.

## **STUDENTS ACCELERATING IN INNOVATIVE LEARNING – S.A.I.L. (Gifted and Talented Program)**

**The Flour Bluff Independent School District's Gifted and Talented Program, S.A.I.L., is designed to serve identified students who need challenges and educational instruction beyond the regular classroom. The S.A.I.L. instructional program is differentiated to promote extension and enrichment for identified students.**

### Screening Procedures

1. Nominations are accepted at all times for the S.A.I.L. (Gifted and Talented) Program.
2. Students are nominated by anyone, including parents, staff, community members, or through self-nomination.
3. Students are assessed according to district timelines and procedures which are posted on each campus.
4. Each campus S.A.I.L. (Gifted and Talented) Committee meets to review assessment data, screen applicants, and to recommend placement of students for whom the S.A.I.L. program is an appropriate placement utilizing established criteria. Qualification is based on general intellectual ability, specific subject matter aptitude, and creative/productive thinking skills.

Parents receive notification regarding qualification. Students who qualify must submit a parent permission form in order to be placed and served.

### Furloughs

A student or parent may request a temporary leave from the program of not less than one semester or more than one year for serious, extenuating circumstances. The student's eligibility to re-enter the S.A.I.L. program shall be reviewed by the Intermediate campus committee at the end of the furlough period.

### Exit Policy

The Intermediate campus committee may exit a student from the S.A.I.L. program upon the recommendation of the teacher and/or parent when the program fails to meet the student's

educational needs. Reasons for consideration of exit will include: evidence of working at a level of frustration, observable through performance and/or behavior; demonstration of clear inability or unwillingness to maintain the standards of program performance by maintaining a below satisfactory grade average for two six weeks or more; failure to participate in the program in the appropriate grade level and course offerings for the areas in which the student is qualified; and parent request for removal which is automatic. An Exit form requesting removal is signed and dated by the parent. Procedures for exit will include a parent conference, a counselor/student conference, and a dismissal review by the Intermediate campus committee to include input from the parent, teacher, and Intermediate campus administrator.

### Appeals

Parents or students may appeal any final decision of the campus committee regarding selection for or removal from the S.A.I.L. program. Written notice of desire to appeal should be given to the campus administrator. Appeal shall be made first to the campus committee within 10 days of notification. The campus committee then meets and reviews the appeal and makes a decision. Any subsequent appeals shall be made in accordance with FNG (LOCAL) in Board Policy.

## **SCHOOL NURSE**

### Medicine at School

At no time shall a student have in his/her possession any form of medication (non-prescription, prescription, herbal substances or dietary supplements.) All medication should be brought to school by a parent/guardian and is to be kept in the nurse's office. A medical release form/letter from the parent/guardian giving a written request to administer the proper information must be signed by the parent/guardian giving authorized school personnel directions for its administration. The request must include the student's name, date, name of drug, time and dosage required and must be signed by the parent/guardian. Please see the Student Code of Conduct.

District employees will not give a student prescription medication, nonprescription medication, herbal substances, anabolic steroids, or dietary supplements, with the following exceptions:

- Only authorized employees, in accordance with policies at FFAC, may administer:
- Prescription medication, in the original, properly labeled container, provided by the parent, along with a written request. The prescription must be current and not outdated.
- Prescription medication from a properly labeled unit dosage container filled by a registered nurse or another qualified District employee from the original, properly labeled container. The prescription must be current and not outdated.
- Nonprescription medication, in the original, properly labeled container, provided by the parent along with a written request. The medication must be current and not be expired.
- Herbal or dietary supplements provided by the parent only if required by the student's individualized education program (IEP) or Section 504 plan for a student with disabilities. The supplement must be current and not expired.

- The district will maintain and administer to a student nonprescription medication for emergency situations, but only:
  - In accordance with the guidelines developed with an approved, licensed medical advisor, and
  - When the parent has previously provided written consent to emergency treatment on the district's form. The district and campuses do not maintain a regular supply of non-prescription medication. Parents are expected to supply the appropriate medication for their child.

The administration of any medication containing a narcotic is discouraged during school hours. If a student requires medication of this type for pain, it is recommended that he/she remain at home until a milder form of medication is indicated. It is highly recommended that parents do not administer narcotics before school due to safety issues at school.

A student with asthma or severe allergic reaction (anaphylaxis) may be permitted to possess and use prescribed asthma or anaphylaxis medication at school or school-related events **only if he or she has written authorization from his or her parent and a physician or other licensed health-care provider.** The authorization must be on file with the school nurse. The student must also demonstrate to his or her physician or health-care provider and to the school nurse, the ability to use the prescribed medication, including any device required to administer the medication.

If the student has been prescribed asthma or anaphylaxis medication for use during the school day, the student and parents should discuss this with the school nurse and principal.

In accordance with a student's individual health plan for management of diabetes, a student with diabetes will be permitted to possess and use monitoring and treatment supplies and equipment while at school or at a school-related activity. A student with diabetes who needs treatment or care at school must have a Diabetes Management and Treatment Plan (DMTP) developed by the physician and parent. A copy is to be provided to the school; from this, the principal, nurse, parent or guardian, physician, and teachers are to develop an individualized health plan for the student. The parent or guardian must sign an authorization for care to be given. See the school nurse or principal for information. [See policy **FFAF (LEGAL).**]

It is very important that each student has on file emergency physician and hospitalization information with current working numbers. Having the correct information on file will greatly assist personnel in contacting parent or physician, if your child has an accident or becomes ill. If a student's phone numbers change during the year, please immediately notify the campus office and nurse of the new number(s).

## **SCHOOL SCHEDULE**

- 7:45 First Bell Rings
- 7:55 Tardy Bell Rings
- 3:55 Dismissal

## **SEARCHES**

### *Student Desks, Lockers and Personal Belongings*

The district has the right to search a student's desk, locker and/or personal belongings when there is reasonable suspicion to believe it contains articles or materials prohibited by the district. Students are fully responsible for the security and contents of the assigned desks and lockers. Students must be certain that their locker is locked and the combination is not available to others.

Searches of desks, lockers and/or personal belongings may be conducted **at any time** if there is a **suspicion** to believe that they contain articles or materials prohibited by District Policy, whether or not a student is present. Such searches are conducted without a warrant and as permitted by law.

The parent will be notified of any infractions of the Student Code of Conduct.

## **SPECIAL PROGRAMS**

For a list of the district's special programs, please refer to the district handbook. The Intermediate offers programs according to district/state/federal standards. A minimum of one time each six weeks, each state tested subject area will be conducting an assessment. The assessment scores are used as part of the classroom's grading system and also provide the teacher with valuable information about how the child is progressing in the learning of the Texas Essential Knowledge and Skills.

## **STATE ASSESSMENT**

Students at certain grade levels will take state assessment tests (such as STAAR – The State of Texas Assessments of Academic Readiness) in the following subjects:

- Mathematics, annually in grades 5 and 6
- Reading, annually in grades 5 and 6
- Science in grade 5

Students in grade 5 must pass the STAAR Reading and Math tests to be promoted to sixth grade. Students will have three opportunities to pass the STAAR Reading and Math tests – two during the Spring and one during the Summer.

## **STUDENT CHANGE OF CLASSROOM**

If there is a problem, a parent may request a change in the classroom assignment through the principal. This will be allowed only once, and it will be done only if the reassignment will not affect the assignment of another student or adversely affect class sizes. Extenuating circumstances that might require a student changing teachers must be approved with the principal or assistant principal. Any classroom concerns should first be discussed with the teacher.

## **STUDENT COUNCIL OFFICER SELECTION PROCESS**

The purpose of the Flour Bluff Intermediate School Council shall be to promote citizenship, strive for better communications throughout the school and community, promote school spirit,

and provide a forum for student expression. Students are nominated and elected through homeroom classes. Each student council member must maintain a passing average in each subject to remain fully active.

1. All members are notified of the date for nominations for all offices.
2. Any member may nominate any other member for any office. The nominee may decline or withdraw anytime.
3. Nominees are notified of one or more opportunities to give a prepared speech outlining his or her qualifications.
4. After all nominees have had one opportunity to speak, ballots are prepared and given to all members.
5. Members mark the ballot for all officers and return the ballot to the sponsor's box.
6. Sponsors count ballots and announce winners at the next meeting.

### **STUDENT FEES**

Materials that are part of the basic educational program are provided with state and local funds and are at no charge to a student. Each student is expected to provide his or her own school supplies (see campus list) and may be required to pay certain other fees or deposits for specific materials/participation.

### **STUDENT OR PARENT COMPLAINTS AND CONCERNS**

Most student or parent concerns can be addressed simply by a phone call or a conference. Should a concern arise, please first bring the concern to the teacher. If unresolved, or the concern is of a more serious nature, a request for a conference should be made with the Principal.

### **STUDENT SUPERVISION BEFORE AND AFTER SCHOOL**

**Students are NOT to arrive no earlier than 7:00 a.m.** All students should report to the cafeteria if arriving before 7:40 a.m. All students wishing to enter the building before 7:40 a.m. must have a pass. **Parents must pick up students NO later than 4:30 p.m.** There will be no supervision for students waiting outside after 4:05 p.m.

### **STUDENTS WITHDRAWING FROM SCHOOL**

Students who are moving must be withdrawn from school and are required to complete paperwork, which includes receiving grades up to the date of checkout, clearance of accounts in the library, cafeteria, textbooks, and verification of immunizations. Please notify campus administration **at least 24 hours before the last day of school for the student**, so documentation can be collected.

### **TEXTBOOKS**

State-approved textbooks are provided free of charge for each subject or class. A student who is issued a damaged book should report the damage to the teacher. Any student failing to return a book issued by the school loses the right to free textbooks until the book is returned or paid for



by the parent. However, a student will be provided textbooks for use at school during the school day.

## **TUTORING**

Tutoring sessions are available before, during, and after school. Computer-assisted instruction, group tutoring, and individual tutoring will be scheduled according to the student's needs.

## **VANDALISM**

The taxpayers of the community have made a sustained financial commitment for the construction and upkeep of school facilities. To ensure that school facilities can serve those for whom they are intended – both this year and in the coming years – littering, defacing, or damaging school property is not tolerated. Students will be required to pay for damages they cause and will be subject to criminal proceedings as well as disciplinary consequences in accordance with the Student Code of Conduct.

## **VIDEOTAPING**

Students are occasionally videotaped or photographed by local news, print media, and school personnel for performances, showcasing work, or honorable mention. Forms for release of videotaping and photographs are part of the enrollment package. (See enrollment form at registration.)

## **VISITORS TO THE SCHOOL**

### **General Visitors**

Parents and others are welcome to visit District schools. For the safety of those within the school and to avoid disruption of instructional time, all visitors must first report to the principal's office for authorization. **Please be prepared to present a picture I.D. when you visit the campus.**

Visits to individual classrooms during instructional time are permitted only with approval of the principal and teacher so long as their duration or frequency (up to 45 minutes) does not interfere with the delivery of instruction or disrupt the normal school environment.

All visitors are expected to demonstrate the highest standards of courtesy and conduct; disruptive behavior will not be permitted. Parents, visitors, or family members are not allowed to take pictures or videos of students during the school day, unless permitted by the district and all students have parent approval.

## FLOUR BLUFF INTERMEDIATE Family Engagement PLAN 2020-2021

Purpose	Activities/Strategies
<b><i>Parental Involvement Plan Requirements</i></b>	
The school will involve parents in the joint development and joint agreement of its School Parental Involvement Plan and its school wide plan, if applicable, in an organized, ongoing, and timely way under section 118(b) of the ESEA.	Open House Parental Involvement Activities on campus PTO Meetings
The school will distribute to parents of participating children and the local community, the School Parental Involvement Plan.	Title 1 Parent Meeting Posted on the school website
The school will provide to parents of participating children a description and explanation of the curriculum in use at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet.	Calling parents Faculty and Staff emailing parents Letters sent home with students as needed Parent Meetings
<b><i>Shared Responsibilities for High Student Academic Achievement</i></b>	
The school will build the schools' and parents' capacity for strong parental involvement, to ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement.	PTO Meetings Regional Parental Conference Individual Team Pod/Parent Meetings
The school will, with the assistance of its district, provide materials and training to help parents work with their children to improve their children's academic achievement, such as literacy training, and using technology, as appropriate, to foster parental involvement.	Regional Parent Conference Family Technology Night Family Math/Science Night PTO Parental Involvement Activities
The school will, with the assistance of its district and parents, educate its teachers, pupil services personnel, principals, and other staff, in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to implement and coordinate parent programs and build ties between parents and schools.	PLC's built into the day to allow collaboration of teachers to monitor student progress Encourage Teachers to attend PTO meetings and events Home visits and Staff Development
The school will, to the extent feasible and appropriate, take the following actions to ensure that information related to the school and parent-programs, meetings, and other activities, is sent to the parents of participating children in an understandable and uniform format, including alternative formats upon request, and, to the extent practicable, in language the parents can understand.	Electronic Sources: School website and School messenger system Phone calls from Administrative/Faculty
<b><i>Building Capacity for Involvement</i></b>	
The School Parental Involvement Plan may include additional discretionary activities that the school, in consultation with its parents, chooses to undertake to build parents' capacity for involvement in the school to support their children's academic achievement.	Sneak Peek to transition to the feeder school Texas Public Schools Week Parent Activities

In collaboration with parents, Flour Bluff Intermediate has created a Family Engagement Plan. The purpose of the plan is to provide activities and services which support students in meeting the state's academic standards. To build a dynamic, home-school partnership, Flour Bluff Intermediate will implement the following family engagement activities: We encourage you to sign this contract with the above plan in mind.

## Flour Bluff Independent School District School-Parent Compact

As a parent of a student at Flour Bluff Intermediate, I take responsibility for his/her learning...

- I will ensure to the best of my ability that my child attends school every day and is on time.
- I will provide to the best of my ability a home environment that will encourage my child to learn and achieve academic excellence.
- I will reinforce with my child the necessity of classroom discipline and especially self-discipline.

\_\_\_\_\_  
Parent/Guardian Signature

\_\_\_\_\_  
Date

As a student of Flour Bluff Intermediate, I take responsibility for my learning...

- I will attend school every day.
- I will be an excellent student by doing my best in all my classes.
- I will follow school rules and be responsible for my own conduct.

\_\_\_\_\_  
Student signature

\_\_\_\_\_  
Date

As a teacher at Flour Bluff Intermediate, I take responsibility for my students' learning...

- I will treat each child fairly, showing them respect and dignity.
- I will appreciate open communication with parents whether things are going right or wrong.
- I will help all children reach their highest potential socially and academically.

\_\_\_\_\_  
Teacher signature

\_\_\_\_\_  
Date

## Flour Bluff Intermediate School Supply List

# 2020-2021

### 5<sup>th</sup> GRADE

1	Three ring binder with zipper. This can be purchased at any retail store
2 pkgs	Dividers with tabs
5	Composition notebooks
3 pkg	Notebook filler paper (white, wide-ruled)
1	Pair of school scissors
2 pkg	Red grading pens (no pencils) (12 count)
1	Pkg colored map pencils (12 count)
1	Pkg markers (classic colors)
1	Pencil sharpener with lid/cover
1	Zipper pencil bag (fabric)
3	#2 Pencils (24 count)
1 pkg	Antibacterial wipes (girls)
1	Hand Sanitizer - 8oz. (boys)
1 box	Gallon size - sealable bags (girls)
1 box	Quart size - sealable bags (boys)
1	Bottle Glue
3	Large boxes of facial tissue
1 roll	Paper Towels
2	3-prong paper pocket folders w/brads
1	2-pk glue sticks
1	Ear buds

### Kaleidoscope

1	3-prong plastic folder with brads and pockets
1	Pencil bag w/holes & 2 pencils
1	Paper

### Technology

1	3-prong plastic folder with brads and pockets
1	Pencil pouch w/holes & 2 pencils
1	Paper

## Flour Bluff Intermediate School Supply List

**2020-2021**

### **6<sup>th</sup> GRADE**

1	Three ring binder with zipper. This can be purchased at any retail store.
1	Dividers with tabs
1	3 subject spiral notebook
1	5 subject spiral notebook
4	Composition notebooks
3 pkgs	Notebook filler paper (white, wide-ruled)
1	Pair of school scissors
1 pkg	Red grading pens (no pencils)
1	Box of colored map pencils (12 count)
1	Pencil sharpener with lid/cover
1	Zipper pencil bag (fabric)
1 pkg	Blue/Black ink pens (12 count)
2	#2 Pencils (24 count)
1 pkg	Antibacterial wipes (girls)
1	Hand Sanitizer - 8oz. (boys)
1 box	Gallon size - sealable bags (girls)
1 box	Quart size - sealable bags (boys)
2	Bottle Glue
2	Large boxes of facial tissue
1 roll	Paper Towels
1	Lined 3x5 index cards (100 count)101
3	Paper pocket folders w/grads
1	Ear buds

### **Spanish / Oceans:**

1	1" Binder
1	Dividers w/tabs
1	Pencil Bag w/holes and pencils
1	Composition Notebook

### **Choir:**

1	½ inch Binder
1	8 pack tab dividers
1	Pencil pouch w/holes & 2 pencils

### **General Music / Kaleidoscope II:**

1	Spiral Notebook
1	Pencil pouch w/holes and pencils

**SPEAK UP HORNETS!** **DO THE RIGHT THING**

**REPORT A SAFETY ISSUE**

**[www.flourbluffschoools.net](http://www.flourbluffschoools.net)**

**CRIME STOPPERS**  
**[www.888tips.com](http://www.888tips.com)**

